

Office of Disability Services

206 Clement Hall 210 Hurt Street Martin, Tennessee 38238 Office: 731.881.7195 Fax: 731.881.1886

THE UNIVERSITY OF TENNESSEE AT MARTIN DISABLED and ELDERLY PERSONS – AUDITING OR ENROLLMENT

In accordance with the provisions of Tennessee Code Annotated, Section 49-7-113,

Subsection (a) – **audit** classes for persons with permanent total disability, retired from state service with 30 or more years (regardless of age) and persons who will be 60 years of age or older before or during the semester of application.

you are being provisionally accepted to **audit** a course without paying tuition charges, maintenance fees, student activity fees or registration fees. This acceptance is provisional, subject to the availability of class space and also to the enrollment of a specified minimum number of fee-paying students. Acceptance becomes definite only if there is space remaining in the class (for auditors) at the close of the last day for adding courses, after all fee-paying students have been enrolled, and if a sufficient number of fee paying students have enrolled. If you wish to audit a class and be assured of a space on the class rolls, you may pay the regular fees and attend the class as any other fee-paying auditor. You may not change your status from "fee-paying" to "disabled/retired/elderly person" classification (where no fees are involved) at some later date and expect to be refunded your fees.

Subsection (b) – academic **credit** classes for person with permanent total disability and persons who will be 65 years of age or older before or during the semester of application.

you may be enrolled in a course for academic **credit** without paying tuition charges, maintenance fees, student activity fees or registration fees to The University of Tennessee at Martin. You must make application for admission to the University, register for course(s), meet the requirements of a class for specified grades(s), and have a permanent academic record maintained in the same manner as other students enrolled for credit.

An application fee of thirty dollars (\$30) is required. A record keeping fee of seven dollars (\$7) per semester hour/credit up to a maximum of seventy dollars (\$70), per semester, is required for those under the credit option.

Other requirements - Textbooks and other class materials must be purchased by the student. You must pay for any application fees, late drop fees, parking permit/fines, and any other fees that aren't specifically prohibited in TCA 49-7-113.

Special Notes:

- 1. Students auditing classes must satisfy the requirements outlined by the instructor when permission to audit is granted. They may take part in laboratory or field work with the permission.
- 2. Students accepted into classes for credit may participate on the same basis as fee-paying students.

To ensure your Permanent Total Disability, Retired or Elderly Persons tuition reduction request is processed before the fee payment deadline each semester:

- 1. Inform the Office of Disability Services (ODS) *or* the Bursar's Office each semester of your intent to attend classes.
- 2. Provide ODS *or* the Bursar's Office with current documentation before the beginning of each fall semester to verify current eligibility for this program as described in TCA 49-7-113.

PERMANENT TOTAL DISABILITY, RETIRED OR ELDERLY PERSONS TUITION REDUCTION APPLICATION

Name:				
First	Middle	Last		
Address:			, TN	
		City	Zip Code	
Phone:	Semester Re	equested:		
Driver's License #	Expir	ration	Age/DOB	
Are you receiving federal (*If you answered yes to vocation				
Complete ONE of the follow	wing processes:			
online registration for 2. To verify Permanent a. Benefit Verify b. Copy of curr	ith the Office of Disable departments/disabilities form. It Total Disability – substitution Letter from the tent bank statement shows to documents certifying and submit to: loyee or as an Elderly register with ODS.	mit one of the follow Social Security Adrawing deposited fund Permanent Total Dis The Office of Dis 209 Clement Hall	wing to ODS ministration, or s from Social Security, or sability.	
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I have read these requirement	,		y mem.	
Check the box to identify y	our enrollment intention	ns:		
Audit Student		For Credit Student		
Totally Disabled Auditor			Totally Disabled for Credit Student	
60-years or older Au		6	5-years or older for Credit Student	
30-years or more Sta	are service Auditor			
Student Signature	Date	Student U7	Martin ID	
ODS/Bursar Staff Signature		Date	Date	