

PUBLIC HIGHER EDUCATION FEE WAIVER

FOR EMPLOYEES OF STATE OF TENNESSEE

Higher Education Institution: _____

Term: Fall Spring Summer Other Year: _____

Employee/Applicant Information

Full Name: _____

Social Security No.: _____ Phone No.: () _____

Address: _____
City, State, Zip Code: _____

Employment by State of Tennessee: Full-Time Part-Time
 Employed by State for six continuous months or more

Department: _____ Title: _____

Work Location: _____ Phone No.: () _____
City

Under the penalties of perjury, I certify that I am currently employed by the State of Tennessee as described above, with at least six months continuous State service, scheduled to work 1,950 or more hours per year, or scheduled to work 1,600 or more hours and receiving all benefits provided to full-time State employees; that I have received a copy of the rules and regulations provided for the fee waiver program and that I am eligible under the rules; and that all of the above information is true, correct, and complete. If following enrollment I am found to be ineligible for this benefit, I acknowledge that I will be responsible for payment of all previously waived fees plus any other applicable charges.

Signature: _____ **Date:** _____

EMPLOYER'S CERTIFICATION

I certify that the above named employee/applicant is currently employed by the State of Tennessee as described above, with at least six months of continuous State service, is scheduled to work 1,950 or more hours per year, or scheduled to work 1,600 or more hours and receiving all benefits provided to full-time State employees, and to the best of my knowledge is eligible for this fee waiver program.

Signature: _____ **Date:** _____

Title: _____ Phone No.: () _____

Address: _____
City, State, Zip Code: _____

FOR INSTITUTIONAL USE

Eligible Fee Waiver Amount: \$ _____

Accepted By: _____ Date: _____