The University of Tennessee at Martin Volunteer Classification Decision Tree Office of University Outreach

LEVEL 1 VOLUNTEER

Volunteer works under supervision of Camp Director at all times and has no direct contact with minors.

Volunteer must:

- Complete Volunteer Registration Form
- Read Standards of Conduct for Covered Adults
 Appendix E
- Read and Sign TN Law on Mandatory Reporting of Child Abuse and Child Sexual Abuse.
 Appendix B

Agent:

- Register Volunteer in IRIS
- Perform registry check National Sex
 Offender Public Website and the Tennessee
 Department of Health's online abuse registry.

LEVEL 2 VOLUNTEER

This volunteer has direct contact with minors with no overnight involvement and no frequent contact for longer than two weeks.

Volunteer must:

- Read and Sign TN Law on Mandatory Reporting of Child Abuse and Child Sexual Abuse. <u>Appendix B</u>
- Complete Child Protection Training (Online in K@TE or face-to-face) every two years.
 https://hr.utk.edu/child-protection-training-for-
 - covered-adults/
 Read Standards of Conduct for
- Covered Adults Appendix E
- Complete <u>Volunteer Registration</u> <u>Form</u>

Agent:

- Register Volunteer in IRIS
- Perform registry check National Sex Offender Public Website and the Tennessee Department of Health's online abuse registry.

Start Here

Does the volunteer work in direct contact with minors?

 direct contact is the instruction, care, supervision, guidance, control, and/or routine interaction with a minor.

NO

NO

 a minor is any person who is under eighteen (18) years of age, or who is reasonably presumed to be under eighteen (18) years of age.



Does the volunteer have any overnight involvement or regular, frequent contact for longer than two weeks with minors or will drive a vehicle transporting minors?

YES

LEVEL 3 VOLUNTEER

This volunteer has direct contact with minors with possible overnight involvement and does have frequent contact for longer than two weeks with minors.

Volunteer must:

- Read and Sign TN Law on Mandatory Reporting of Child Abuse and Child Sexual Abuse. <u>Appendix B</u>
- Complete Child Protection Training.
 (Online in K@TE or face-to-face) every two years.
 https://hr.utk.edu/child-protection-training-for-covered-adults/
- Read Standards of Conduct for Covered Adults – Appendix E
- Complete Volunteer Registration Form

Agent:

- Check National Sex Offender and TN Abuse Registry (every two years).
- Initiate background check (BGC) for volunteer (every four years). If the volunteer has a current BGC on file with partnering agency/organization, you do not need to initiate BGC.
- Register Volunteer in IRIS

